

COMPANY LETTER HEAD

Duty Officer,
Jaya Container Terminal,
Sri Lanka Ports Authority
Date:

Dear Sir

Request for deleting pre-advised Export containers

Please be good enough to delete the export container number from Terminal Management System.

Thanking you

Yours faithfully,

.....
(Name of Shipper/Forwarder/wharf clerk)

.....
(ID Number/CHA Number/RPU Number)

.....
(Contact Telephone numbers and e-mail addresses)